

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
July 7, 2022**

President Keith Hanvey called the July 7, 2022 meeting of the Board of Education to order at 6:56 PM in the District Conference Room.

Call to Order

Board members in attendance were Thomas Akshar, Shelly Bartow, John Gliha, Keith Hanvey, Jeanne Shields, and Rebecca Sullivan.

Board Members in Attendance

The administrator in attendance was Tim Ryan with Business Manager Janice Rideout. Principals in attendance were William Zakrajsek and Linda Maynard. Assistant Principal Gregory Winn attended via ZOOM.

Administrators in Attendance

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to go into executive session at 6:57 PM to discuss CSE recommendations and the employment history of a particular person. Yes-6; No-0. Carried.

Executive Session

On a motion by Jeanne Shields, seconded by Thomas Akshar, the Board of Education voted to return to open session at 7:32 PM. Yes-6; No-0. Carried.

Return to Open Session

Keith Hanvey, Board of Education President led the Pledge of Allegiance.

Pledge of Allegiance

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the revised meeting agenda. Yes-6; No-0. Carried.

Order of Agenda Established  
and Approved

Linda Maynard reported on the following:

Linda Maynard Presentation

- Pre-K Graduation went well. Ms. Maynard is looking into having the Pre-K dress in cap and gown next year and walk with the graduating seniors.
- There are currently 25 Pre-K students registered for the upcoming year, but they are anticipating more. Pre-K days will be August 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>. Parents will come with their children. While the students are screened using the new Brigance screening tool, parents will meet with the social worker.
- Kindergarten does not do a graduation, but parents have expressed interest in doing something to acknowledge them, so they will be looking into a moving up day for them next year. They have approximately 50 students registered for Kindergarten so far, but are anticipating more.
- The first graders participated in transition day, a day where they travel to Greenlawn and meet their teacher for next year. This is a very positive experience and well received by parents. First grade graduation went well. Enrollment for first grade for the upcoming year is 60, this is one of the biggest classes.
- Summer school is going very well. There are 36 children enrolled. Linda shared some photos of the different activities they've been doing.
- Working on the master schedule for next year, through grants they have RTI support and are hoping to look at skill gaps where kids are affected from the impacts of Covid the last couple of years.
- Ms. Maynard will be attending Leadership Academy in Greek Peak later this month. The theme is ecosystem of potential-doing things as a group and being supportive of one another.

- A beautiful quilt of the Guilford building was donated to the school. The quilt was made by Milly Utech and donated by the daughter of Judy Michaels, but Milly and Judy were long-time employees of the district. It is now hung up by the gym in Guilford.

Linda Maynard reported the following on behalf of Jenn Henderson:

- The Greenlawn school currently has 40 students in the playground program and 65 students for summer school. They completed their first required fire drill. They have been working on their new garden that was built across from the current one. Linda passed around the SEL report. Their schedule is close to finalization.

Linda Maynard presents for  
Jenn Henderson

William Zakrajsek reported on the following:

- Mr. Zakrajsek passed around the Regents and AP test scores. This is the first time these tests have been given in a couple of years due to Covid. Students are now able to ask for a special appeal if they scored between a 50-64 and passed the class. Regents are given in January, June, and August. January tests were canceled, so there is no current data for that. Any students who were scheduled to take one of the exams in January were given an exemption as the test was not offered. Mr. Zakrajsek is going to investigate the ability to use an appeal for the proficiency exams in addition to the Regents. The appeal process is going to be in place for the upcoming August, January, and June tests for the next school year.
- There are currently 27 kids in summer school in the High School.
- There was a request for a mini deadlift jack in the fitness center. Mr. Zakrajsek got the dimensions and asked the welding class to make one. They have made five replicas of what Mr. Zakrajsek asked for, and he brought one in to show the Board of Education.
- Mr. Zakrajsek thanked the Board of Education for attending Graduation. The ceremony was very nice and went off without incident.

William Zakrajsek presents

Greg Winn reported on the following:

- Mr. Winn provided data on the number of referrals before the meeting. The eighth and ninth grade make up approximately 60% of all referrals and will be focused on next year. There have been a lot of changes the last couple of years that students need to overcome. In April things began to get better and referrals were down. Mr. Winn will be working with Colleen Head to come up with some alternatives to suspension, while creating a different environment. The Board of Education requested that these numbers be broken down even further to show how much of the student population make up the referrals. The possibility of more training for staff to better handle classroom management was brought up. Board member Jeanne Shields expressed her desire to have a counselor for every grade level, we currently have two social workers and four counselors. Mr. Winn will be updating the website with more resources for teachers.
- All the promethean smart boards have been installed in Guilford.
- All teacher observations that Mr. Winn has done have went well and had a positive outcome.

Greg Winn Presents via Zoom

Tim Ryan reported on the following:

- Mr. Ryan passed around an article that discussed the pandemic effect. Administration has been caught off guard by the behaviors of both the students and their parents. He has had more parent meetings this year than any other year. Things did improve as the school year went on. Kelly Grigoli will be putting together a list of long-term suspensions in order to better keep track of them. The return date of these

Tim Ryan Presents



students will be put in the forefront so everyone is aware of this and the Board of Education will also be kept apprised of their return dates.

- Mr. Ryan welcomed Thomas Akshar, the newest Board of Education member. Mr. Ryan and Mr. Akshar met one on one prior to the meeting.
- The capital project is beginning to get underway. Mr. Ryan, Janice Rideout, and James Rideout all met with King and King to discuss the project. They are looking at a 15.4-million-dollar project that would not result in a tax increase. There will be more discussions in coming weeks. They are looking for a December vote and to break ground in Spring of 2024.
- There was no Covid update, and we are no longer required to submit a covid report card.
- Plans are underway for a Board retreat. Board member, Shelly Bartow will be sending out a Doodle to help coordinate a time that would work for everyone. The administration retreat is on August 3<sup>rd</sup>.
- The Gilbertsville-Mount Upton school district has expressed interest in sharing a School Resource Officer. This officer would be split between Guilford and GMU. Details still need to be worked out.

There were no guests in the audience.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE Recommendations

- CSE minutes of: 4/22/22, 5/11/22, 5/18/22, 5/19/22, 5/24/22, 5/31/22, 6/3/22, 6/6/22, 6/7/22, 6/8/22, 6/9/22, 6/13/22, 6/22/22
- CPSE minutes of: 5/24/22, 6/10/22
- Subcommittee minutes of CSE: 5/11/22, 5/16/22, 5/18/22, 5/19/22, 5/23/22, 5/24/22, 5/31/22, 6/3/22, 6/7/22, 6/23/22
- 504 Minutes: 5/11/22, 5/18/22, 5/31/22, 6/1/22, 6/3/22, 6/6/22, 6/13/22

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-6; No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Thomas Akshar the Board of Education voted to approve the following certified personnel:

Certified Personnel

- The creation of a Business Teacher position.
- The appointment of Arthur Rigas to the position of Business Teacher:  
**Name:** Arthur Rigas  
**Position:** Secondary Business Teacher  
**Certification:** Permanent- Business and Distributive Education  
**Tenure Area:** Business  
**Date of Commencement of Appointment:** 9/1/2022  
**Expiration of Appointment:** 6/30/2025  
**APPR:** To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, **Arthur Rigas** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least two (2) of the three (3) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time.  
**Salary:** Step 29 + Masters + 72 credit hours  
**Vice:** L. Miller
- The appointment of C. Daniel Hardy to the position of School Social Worker:  
**Name:** C. Daniel Hardy  
**Position:** School Social Worker-Elementary  
**Certification:** Professional- School Social Worker  
**Tenure Area:** School Social Worker  
**Date of Commencement of Appointment:** 9/1/22  
**Expiration of Appointment:** 6/30/25  
**APPR:** To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, **C. Daniel Hardy** must receive composite or overall annual professional performance review ratings of either effective or highly

effective in at least two (2) of the three (3) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time.

Salary: Step 12 + Masters + 64 credit hours

Vice: L. Thompson

- The appointment of Callie Winn to the position of Substitute Teacher effective 9/1/22. Background check is complete.
- The appointment of Nanci Miller for summer guidance work at a daily rate of \$410.20 and McKenzie Lidell for summer guidance work at a daily rate of \$221.49. The number of days to be paid for both appointments in aggregate should not exceed 20 days.
- The appointment of Daniel Hardy for summer guidance work at a daily rate of \$266.99 for a maximum of 20 days.

Yes-6; No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow the Board of Education voted to approve the following non-certified personnel:

Non-Certified Personnel

- The appointment of April McFee to the position of Teacher Aide PT (Sub) effective 7/7/22. Background check is complete.
- The permanent appointment of Kimberly Hard to the position of Typist effective 7/8/22 due to successful completion of the Civil Service Typist examination with a probationary period ending 3/13/23.
- The permanent appointment of Lavinia Rodriguez to the position of Typist effective 7/8/22 due to successful completion of the Civil Service Typist examination with a probationary period ending 5/1/23.
- The temporary appointment of Kenneth Howard to the position of Account Clerk retroactively effective 7/5/22 to 8/31/22 at a rate of \$18.10. Background check complete. Probationary period through 8/31/22.
- The resignation of Julie Morey from the position of Account Clerk effective 7/13/22.

Yes-6; No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Thomas Akshar the Board of Education voted to approve the appointment of the following coaching staff for the 2022-2023 school year:

Coaching Staff

- |                           |  |         |
|---------------------------|--|---------|
| • Name: Israel Lorimer    | Position: Varsity Football Head Coach      | Step: 7 |
| • Name: Justin Autera     | Position: Varsity Football Assistant Coach | Step: 7 |
| • Name: Craig Cerverizzo  | Position: Varsity Football Assistant Coach | Step: 7 |
| • Name: William Zakrajsek | Position: Modified A Football Coach        | Step: 7 |
| • Name: Miles Keene       | Position: Modified A Football Coach        | Step: 2 |
| • Name: Tracy Kutz        | Position: Varsity Girls Volleyball Coach   | Step: 7 |
| • Name: Ann Messenger     | Position: JV Girls Volleyball Coach        | Step: 7 |
| • Name: Sarah Nezelek     | Position: Varsity Girls Soccer Coach       | Step: 5 |
| • Name: McKenzie Liddell  | Position: Modified A Girls Soccer Coach    | Step: 2 |
| • Name: Wilfried Spalholz | Position: Varsity Boys Soccer Coach        | Step: 7 |
| • Name: Devin Schmitz     | Position: Modified A Boys Soccer Coach     | Step: 3 |
| • Name: Danielle Suda     | Position: Cheerleading Coach               | Step: 7 |

Yes-6; No-0. Carried.

On a motion by Shelly Bartow, seconded by Thomas Akshar the Board of Education voted to approve the following summer school personnel:

Summer School Personnel

- The retroactive appointment of Kelli Mohrien to the position of Substitute Teacher Aide PT (summer) at her 22-23 hourly rate.
- Request approval to pay the grant funded Summer School Bus Driver positions at an hourly rate of \$35.00 retroactive to 7/5/22.

Yes-6; No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow the Board of Education voted to approve the following business office items:

Financial Reports

- Financial Reports: Student Activities, Revenue Status, Appropriation Status, Cumulative Summary of Budget Amendments, Treasurer's Report, Monthly Revenue, Expenditure and Cash Flow Charts, and the School Lunch Fund Profit & Loss Statement
- Request approval of the Internal Claims Auditors Report dated May 26, 2022 and June 10, 2022.
- Request approval of the Milk and Ice Cream bid as presented

Internal Claims Audit

Milk and Ice cream Bid

Yes-6; No-0. Carried.

On a motion by Thomas Akshar, seconded by John Gliha the Board of Directors voted to approve the request for the Superintendent to sign the Assistant Director of Facilities and Mechanic contract.

Assistant Director of Facilities and Mechanic Contract

Yes-6; No-0. Carried.

The following planning events were discussed:

**Board Events**

- August 4<sup>th</sup> at 6:00pm – BOE meeting – Guilford Elementary School
- August 18<sup>th</sup> at 6:00pm – BOE meeting – Guilford Elementary School

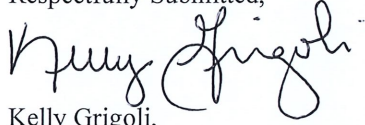
Board Events

On a motion by Rebecca Sullivan, seconded by Shelly Bartow the Board of Directors voted to adjourn at 8:57 PM.

Yes-6; No-0. Carried.

Adjournment

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kelly Grigoli". The signature is fluid and cursive, with the first name "Kelly" and last name "Grigoli" clearly distinguishable.

Kelly Grigoli,  
District Clerk

